

CLINTON/JACKSON EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, March 23, 2015 – 4:00pm, large board room

Clinton County Satellite Offices, 226 11th Street, DeWitt, IA 52742

Board Members Present:

Jack Willey, Chair
Dan Srp, Vice Chair
Brenda Kunau
Dr. Jessica Ihns
Dave Hinds
Gabe Gluba
Torschia Thomas

Board Members Excused:

Karen Breitbach
Linda Hledik
Traci Gael

ECI Staff Present:

Jenny Kreiter, Director

Guests Present:

Jennifer Jansen
Kathy Richmond

Vice Chair Dan Srp called the meeting to order at 4:05pm. A quorum was present (7/10). Introductions were made and a sign in sheet was circulated for Board Members and guests to sign.

Review of Agenda: Vice Chair Dan Srp introduced the agenda and asked for comments or any conflict of interests; none were offered

Board Membership: Mr. Srp reported that Jill Davisson has notified Jenny of her resignation from the Clinton/Jackson Early Childhood Iowa Board. Mrs. Kunau accepted Jill's resignation with regret and thanked her for her many years of service to families in Clinton and Jackson Counties. Mr. Hinds seconded. Motion was carried unanimously.

Approval of Minutes: Mr. Srp asked for comments on Board Meeting minutes dated 2-23-15 and Executive Committee minutes dated 3-2-15. Dr. Ihns moved. Ms. Thomas seconded to approve Board meeting minutes dated 2-23-15 and Executive Committee Meeting minutes dated 3-2-15 as written. Motion was carried unanimously.

Financial Report/Contract Report:

- a. Mr. Srp presented the FY15 Expenditure by program and category financial report. Board Members discussed this report and asked that Jenny add total funds expended to date out of School Ready and Early Childhood Funds on the next report. Mr. Srp presented the Director's activity report. Mr. Hinds moved to approve the financial report and Director's activity report as presented. Mrs. Kunau seconded. Motion was carried unanimously.
- b. Jenny reported that she has sent out the information to all Board Members regarding dates and times of all site visits to all contract holders. A number of the Board Members will be attending those visits.

Annual Meeting:

(1) Election of Chair and Vice Chair -

- The Board Members asked if Mr. Willey if would accept the position of Board Chair. Jenny reported that she had talked with him today and that he would like to be Board Chair if nominated. Dr. Ihns made a motion to nominate Jack Willey as Board Chair. Mr. Hinds seconded. Motion was carried unanimously.
- The Board Members asked Mr. Srp if he would accept the position of Vice Chair, he agreed. Mr. Hinds made a motion to nominate Mr. Srp as Board Vice Chair. Mrs. Kunau seconded. Motion was carried unanimously.

(2) Review of community wide indicators, trends data & analysis – The Board Members reviewed our current Community Plan Update FY15: Indicator Trends. The FY12 Community Plan is currently being updated to reflect most available trends data and respond to the State TA Teams suggested changes/deletions and additions in the LOE report provided to the Clinton/Jackson ECI Board Member at the completion of the last LOE review.

The Board Members recommendations on these community indicators:

- Clinton and Jackson County children on Medicaid, ages 1-5, that received any dental services.
- Average Monthly # and % of Children age 0-4 receiving WIC (Women, Infant & Children) Services.
- Low Birth Weight Babies. Percent of live births weighing less than 5.5 pounds at birth. (added 11-24-14)
- Percent of Child Care providers in the Quality Rating System (QRS)
- Percent of Preschools that are quality.
- Preschool Enrollment (# & % of children age 3-4)
- Total # of child care spaces listed with Child Care Resource & Referral in Clinton and Jackson Counties. Break out by home and center based space.
- Incidence of child abuse in Clinton and Jackson Counties birth through five.
- Percentage of females ages 15-19 giving birth.
- Percent of Child Care providers in the Quality Rating System (QRS)

(3) Overview of bylaws - The Board Members reviewed the current with bylaws.

(4) Review/update of Policies and Procedures Manual – The Board Members reviewed the updated manual. Jenny will provide the manual to the Board electronically as requested. Mr. Hinds made a motion to accept the updated Policy and Procedure Manual as presented. Mr. Gluba seconded. Motion was carried unanimously.

Mr. Srp asked that it be noted that Mr. Willey joined the meeting at 4:29pm.

QPPS Presentation by Jennifer Jansen, AEA: Mrs. Jansen presented a power point presentation about the current Iowa Department of Education, Iowa Quality Preschool Program Standards. The Board Members discussed with Mrs. Jansen the standards and the effect/impact it has on our children, educators and other systems in our community.

3-15-15 Day on the Hill Event: Jenny reported that she did attend this event and thanked Senator Bowman, Senator Hart, Representative Mommsen, Representative Moore and Representative Wolfe for meeting with her that day. Jenny provided our legislators with information regarding Clinton/Jackson ECI.

Adjourn: By consensus, the meeting adjourned at 5:00p.m. Our next ECI Board Meeting will be 4-27-15.

Respectfully submitted, Jenny Kreiter, Clinton/Jackson ECI Director

Attachments can be viewed by contacting Jenny Kreiter at the Clinton County Satellite Offices.

Any person needing special assistance or with special accessibility needs should contact Jenny Kreiter at (563)659-3651 or kreiter@clintoncounty-ia.gov